#### International Course in Soft Skills and Digital Literacy

Week	Date	Торіс	Lecturer(s)
1	27 October	Employability Skills and You Academic Digital Literacy	Dr. Elena Mizrahi
2	3 November	AI in Education Creative Commons and OER	Dr. Yossi Elran Ms. Davida Polak
3	10 November	Digital content Creation, collabortively using Generative Al	Ms. Davida Pollak
4	17 November	AI for Academic Research	Dr. Ariella Levenberg
5	24 November	Time Management Skills	Dr. Konstantinos Petridis
6	1 December	Intercultural Communication Skills	Dr. Barbara Loranc
7	8 December	Emotional Intelligence	Dr. Mia Cirkveni
8	15 December	Applied theatre – confronting conflict – promoting dialogue	Dr. Pet er Har ris
9	22 December	Diplomatic Language for Effective International Communication	Dr. Samia Zeid and Dr. Elena Mizrahi
10	29 December	Innovation and Creativity	Dr. Yossi Elran
11	5 January		Dr. Abderrahim Agnaou
12	12 January	Making Sense of Complexity	Dr. Sayfan Borghini
13	19 January	How to build your internationalization skills	Dr. Konstantinos Petridis

#### AI training in soft skills: https://virtualspeech.com/

# **Active Listening**

Effective listening is what makes someone a truly gifted communicator. It can help you succeed in your dream job and make good impressions on your colleagues.

#### How to Present over Video

Practice how to deliver successful video-based presentations with interactive practice exercises.

# Leadership Communication

Learn how to convey your ideas in ways that drive effective decision-making, collaborative teams, and real action.

# **High-Impact Presentations**

Learn how to execute important presentations before practicing your delivery in online exercises.

# The Elevator Pitch

Learn how to create an engaging elevator pitch for your idea, your company, or the brand of you.

### **Business Networking**

Learn professional networking skills both online and in-person, including how to open conversations, active listening, and more.

## **Presenting with Confidence**

Master your presenting skills and overcome your fear of public speaking to build confidence when presenting.

#### **Diversity, Equity, and Inclusion**

Challenges experienced in the workplace can be less obvious to spot and easily go unnoticed. However, their effects are cumulative, and they cause real harm.

#### How to Give Feedback

Learn techniques for delivering professional feedback to stimulate performance and encourage constant improvement.

#### **Empathy in the Workplace**

This course will equip you with practical tools to strengthen your relationships with others in the workplace and in your personal life.

#### **Job Interview Preparation**

Practice answering company specific and competency based questions in realistic virtual environments.